



Meeting Date/Time	<u>JAN 12, 2024 – 1:45 PM</u>	Meeting Location	Parkview Field
Meeting Facilitator:	Brent Charlton	Meeting Recorder:	S. Parrot
Attendees: Brent Charlton, Scott Parrot, Chris Hillary, Jason Lake, Thomas Black, Ken Wolfe			
Quorum (3)			
Guest(s):	Meeting Started: 1:20 pm	Meeting Adjourned: 1:40 pm	

AGENDA ITEMS	TIME (Minutes)	MEMBER PRESENTER	Action/follow-up:
Approval of minutes	5	Scott	Minutes from Dec. 23 meeting were lost
Secretary appointment – Scott Parrot	5	Brent	Approval of appointment of Scott Parrot to fill the remainder of the Secretary term. Motion to approve: Brent Charlton 2 nd : Chris Hillary Unanimous approval
Membership update: Total membership New members since last meeting Expired and grace since last meeting Outreach to above	10	Flavia	Not in attendance
Treasurer’s Report Balances	10	Chris	+\$1,153.12 Transferring from PayPal +\$6,103.10 In Checking -\$512 Check to Tincaps +\$6,744.22 Available
Vice-president report	5	Jason	ASSP Focus
Advisory Group Updates	5	Ken	No update
Programs Update Meeting topics for 2023-2024 February: Advanced Recycling - Brightmark March: Executive Safety Responsibility – Ted Schorn April May IOSHA is this confirmed?	15	James	Not in attendance. Brent to confirm with IOSHA for the May meeting.
Chapter by-laws	5	Brent	Still waiting for approval by the Regional VP
Open discussion			
Next Steps			
Travel Expenses for House of Delegates			Brent to check on covering this.
Possibly need a speaker for April			Ken to check on a possible option. Brent to check with Rich, the Regional Director.
March Meeting- Bring Your Boss (Facility Manager) Member’s Manager eats free, Non-member’s \$10. Must be Facility Manager or above.			Motion- Brent Charlton 2 nd - Thomas Black Unanimous Approval

Next meeting: March 7, 2024 4:00 pm via Teams